



West End Recreation Ground (February 2021)

Cost of hiring West End MUGA - Hourly Rate			
Prices are inclusive of VAT	£	£	£
	Peak Rate	Off Peak Rate	10 Week block booking rate
Peak hire	30		
Off Peak hire Monday to Friday 0900 - 1700 hours		20	
10 week block booking, club rate			22.8

Concessions

West End Organised Sports Teams will be charged £22.80 for a two hour session.

Deposits

For a one-off booking, a refundable deposit of £100 is required for the loan of a key to the MUGA. For block bookings a £20 deposit is required.

Please contact the Parish Clerk to arrange collection of the key. The key should be returned to the Parish Clerk at the end of the hiring period. If the parish office is closed keys can be placed in the letter box outside the Sports pavilion.

Hirers are required to read, understand and comply with the full **Regulations of Hire Conditions**, which are available as a download on the West End Parish website (www.westendparishcouncil.org.uk) or by request from the Sports Pavilion, Parish Office.

Lighting

The floodlights are accessed via the on demand illuminated switches, located at the Church Road end of the MUGA. Once the light switches are pressed the lights will stay on for one hour. One floodlight will go out after 45 minutes to allow hirers to press both light switches again for another hour of light.

Summary and General Conditions of Hire

1. The MUGA is available from 9:00am to 10:00pm every day and is subject to existing bookings. The playing area must be clear by 10:15pm.
2. **VAT** applies at the current rate of 20% on all bookings, except for formally constituted clubs or those affiliated to the Football Association. If you believe you are exempt, please call or email to discuss.



3. The person whose name appears on the application form must be a person over eighteen years of age and will be deemed to be the hirer. The hirer shall be deemed to be the responsible person in charge of the event during any public or private entertainment for which the facility is hired by him/her.
4. Applicants are advised to consider what insurance cover they may need to hold. Evidence of appropriate insurance cover must be supplied to the Parish Clerk on request.
5. Licensable activities, including the sale or supply of alcohol, are not permitted.
6. The hirer is responsible for carrying out their own risk assessment and ensuring first aid supplies and a means to contact the emergency services are available.
7. All noise must be kept to a suitable level, so as not to unduly disturb nearby residents.
8. The Council does not accept any responsibility for injury, damage or loss howsoever caused to any person or in respect of any vehicles, articles or goods brought onto the Ground by the hirer or any other person.
9. All property brought onto the MUGA in relation to the booking is to be removed and litter is to be cleared immediately following the booking.
10. In the event of any damage to the MUGA, caused as a result of the booking, during the period of hire, the expense of replacing or making good the same shall be borne by the hirer. Any damage must be reported to the Parish Clerk within 24 hours at clerk@westendparishcouncil.org.uk
11. Charges are at the discretion of the West End Parish Council, which reserves the right to decline bookings.
12. There are strictly no dogs allowed on site except guide dogs.
13. The parish council reserves the right to close the MUGA to comply with Health and Safety regulation, should adverse weather make the facility unsafe for use or to comply with government legislation.

West End Parish Council

The Sports Pavilion, Benner Lane, West End, Woking, GU24 9JP

Email : clerk@westendparishcouncil.org.uk

Website: www.westendparishcouncil.org.uk

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